

EXECUTIVE OFFICER'S REPORT

To The

Local Agency Formation Commission

TO:

Commissioner	VACANT	[City]	Commissioner	MICHAEL KELLEY (Vice-Chair)	[Supervisor]
Commissioner	JASON JACKSON (Chair)	[City]	Commissioner	RAY CASTILLO	[Supervisor]
Commissioner	DAVID WEST	[Public]			
	Alt Commissioner	JACK TERRAZAS			[Supervisor]
	Alt Commissioner	MARIA NAVA-FROELICH			[City]
	Alt Commissioner	RALPH MENVIELLE			[Public]

REPORT DATE: December 24, 2015

FROM: Jurg Heuberger, AICP, CEP, Executive Officer 

PROJECT: Extension of Contract for legal services with Childers & Associates

HEARING DATE: January 28, 2016 **TIME:** 8:35 a.m.

AGENDA ITEM NO: 8

HEARING LOCATION: 1275 Main St., El Centro, Ca. (City Council Chambers)

RECOMMENDATION(S) BY THE EXECUTIVE OFFICER (in summary & order)

OPTION #1: Approve the Extension of the contract for services with Childers & Associates

OPTION #2: Provide alternative direction.

ANALYSIS

The Commission as well as the Executive Officer requires the services of an Attorney at various times, including attendance at the Commissions hearings.

Your Commission approved the retention of a private law firm to serve on an "as needed" basis. Following a solicitation request by the LAFCO, the Law Firm of Childers and Associates was selected and a contract was entered on March 18, 2011.

The contract was for a fixed base fee and extended for an additional three year term on March 22, 2012. It is now necessary to consider an additional extension of the contract for a new term.

Childers and Associates has provided the attached proposal for your consideration. In comparison to the existing contract please see as follows;

<u>Current</u>	<u>Proposed</u>
Annual fixed base \$5,000.00	Annual fixed base \$5,400.00
Hourly rate \$125.00 p/h	Hourly rate \$150.00 p/h
Pass Thru Hourly rate \$200.00 p/h	Pass Thru Hourly rate \$250.00 p/h
Term 3 years	Term 3 years

In the opinion of the Executive Officer, Childers and Associates has provided quality and timely as well as cost effective legal services to this LAFCO. Furthermore, the need for legal services has been limited and barring a radical change in our operation should continue to stay in a similar mode.

At this time the Executive Officer beliefs that an extension of the Childers & Associates services is needed, timely and appropriate.

EXECUTIVE OFFICERS RECOMMENDATION

RECOMMENDATION:

It is the recommendation of the Executive Officer that you approve the new contract as an extension of the Legal Services required by the LAFCO.

ATTACHMENTS:

EXHIBIT A- Childers & Associates Proposal