



## SPHERE OF INFLUENCE AMENDMENT CHECKLIST

### Step 1 – From the Applicant and/or Petitioner to LAFCo

- Application
- Application Deposit
- Indemnification Agreement

### Step 2 – From the Agencies To LAFCo

#### From the City/District

- Service Area Plan
  - Must be updated if > 5 years old, or if the LAFCo Executive Officer requests
- Sphere of Influence Amendment Description & Analysis
- Last adopted Audited Financial Statements
- Last adopted Budget
- Proposed Amendment Map
- CEQA - Initial Study, and either ND or MND or Draft EIR, and Final EIR
- CEQA - Copy of Recorded Notice of Determination or Notice of Exemption
- CEQA - Copy of paid Fish and Game Fee Receipt
- Resolution Approving CEQA
- Resolution Approving County Agreement (*City Only*)

#### From the County (*City Only*)

- Resolution Approving Agreement
- Agreement in government code section 56425 (b)

**The above-requested items are needed to deem an application complete!**

### Step 3 – Public Hearing

### Step 4 – After LAFCo's Resolution

If approved, LAFCo needs the following:

- City Council/District Board Resolution adopting the Sphere of Influence Amendment