

MINUTES OF THE LAFCO MEETING
October 24, 2013

The County of Imperial Local Agency Formation Commission (LAFCO) convened a regular meeting on Thursday, October 24, 2013, at 8:30 a.m. in the El Centro City Council Chambers, 1275 Main Street, El Centro, California.

Commissioners present: Snively, Kelley, Castillo, Campbell, Jackson

Staff present: Executive Officer Heuberger, Clerk Bruce, and Accountant Carter.

Alternate Commissioner West and alternate Commissioner Terrazas were present in the audience.

3. Approval of Minutes from May 23, 2013.

Motion made by Commissioner Kelley and passed by the unanimous vote of all commissioners present to approve the minutes.

4. Approval of Consent Items: *None.*

5. Public Comments: *None.*

ANNOUNCEMENTS

6. A. Announcements by the Commissioners:

Commissioner Kelley commented on the success of the CALAFCO Annual Conference in Lake Tahoe.

B. Announcements by the Executive Officer:

Executive Officer Heuberger updated the Commission on the status of Suite B within the LAFCO building. All renovations for the suite have been completed. A few groups have stopped by to see the suite; however, we have not had any official applications to rent out the suite.

Mr. Heuberger also commented on the success of this year's CALAFCO Annual Conference. He reminded the Commission that next year's conference is scheduled to be held in Ontario.

Mr. Heuberger welcomed Commissioner Jason Jackson to the LAFCO as a permanent city representative. Kay Ours, the alternate city commissioner, recently notified LAFCO staff that her term with Calipatria City Council will be up next month, therefore, we will again be seeking an alternate city representative to take her place.

Mr. Heuberger informed the Commission of a potential issue pertaining to the Holtville Country Club. He informed the Commission that the Holtville Country Club is wishing, and attempted in the past, to annex into the City of Holtville. However it has never been allowed because the annexation of the Country Club, by itself, would create an "island", which is forbidden by LAFCO standards. For the club to annex, the ¼ mile to ½ mile of adjacent property owners would also have to agree to be annexed into the city.

Mr. Heuberger also informed the Commission that he received an email from members of the CCL (Southern Region of LAFCOs) that Commissioner Snively has been promoted to the Vice-Chair of the CCL.

Commissioner Snively provided a brief description of the CCL.

Mr. Heuberger also reminded the Commission that Commissioner Kelley was re-elected to the CALAFCO Board of Directors for another term.

ACTION/DIRECTION ITEM(s)

7. Discussion/Direction/Adoption of the updated Personnel Policies.

This item was withdrawn from the agenda. It will be added to the agenda on a later date.

8. Discussion/Direction/Adoption of the updated Rules & Regulations to Implement CEQA.

All LAFCOs are required to have their own Rules & Regulations to Implement CEQA. This latest update consists of mostly editorial changes and omits leftover references to the County.

Motion made by Commissioner Snively and passed by the unanimous vote of all commissioners present to approve they updated Rules & Regulations to Implement CEQA as presented.

9. Discussion/Direction regarding the first quarter budget update for LAFCO.

Ms. Carter provided a brief overview of the first quarter budget. She informed the commission that any items that were over as of the first quarter were items that are paid on an annual basis.

Mr. Heuberger informed the Commission that staff will be mailing out copies of the LAFCO audit once it is completed by the new auditors in a few months.

Motion made by Commissioner Kelley and passed by the unanimous vote of all commissioners present to approve the first quarter budget update for LAFCO.

PUBLIC HEARING ITEM(s)

10. Public hearing to consider the approval of HV 1-13, Alan & Mary Bornt Annexation.

Mr. Heuberger provided a brief overview of the small 1 acre annexation into the City of Holtville.

Jeff Lyon, the consultant for the project, provided an overview of the reasoning behind the need for an annexation.

Commissioner Jackson asked about the owner(s) of the surrounding the property. He question was in reference to the "foot" shape left by the annexation to the city's boundary line.

Mr. Heuberger answered that the property in question is owned by another property owner, therefore would have required another annexation. If the Bornts had also been the owners of that property, they would have been required to annex that property as well, as to form a "clean" boundary line for the City of Holtville.

Motion made by Commissioner Kelley and passed by the unanimous vote of all commissioners present to approve HV 1-13, Alan & Mary Bornt Annexation.

Mr. Heuberger added an item under the announcement section regarding complains from Special District and the Niland Fire District. He warned the Commission that this issue may be coming up more often in the near future.

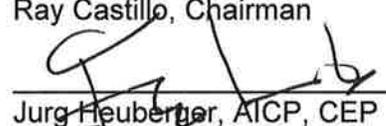
EXECUTIVE SESSION

No Executive Session Items.

11. Adjournment

The meeting adjourned at 9:00 a.m.

Ray Castillo, Chairman



Jurg Heuberger, AICP, CEP
Executive Officer to LAFCO