

**MINUTES OF THE LAFCO MEETING**  
**January 23, 2014**

The County of Imperial Local Agency Formation Commission (LAFCO) convened a regular meeting on Thursday, January 23, 2014, at 8:30 a.m. in the IID Board Chambers, 1285 Broadway, El Centro, California.

Commissioners present: Campbell, Jackson, Terrazas, and West.

Staff present: Executive Officer Heuberger, Clerk Bruce, Accountant Carter, and Legal Representative Childers.

*\*\*NOTE: Due to recent changes taking effect on January 1, 2014, each vote now requires all legislative members to disclose their individual votes, also known as "roll call voting".*

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3. Election of Chair and Vice-Chair for the calendar year 2014.

Motion made by Commissioner Jackson and seconded by Commissioner Terrazas and passed by the unanimous roll call vote of all commissioners present to appoint Commissioner Campbell as Chairman for the calendar year 2014.

Motion made by Commissioner Terrazas and seconded by Commissioner West and passed by the unanimous roll call vote of all commissioners present to appoint Commissioner Jackson as Vice-Chairman for the calendar year 2014.

4. Approval of Minutes from October 24, 2013.

Motion made by Commissioner Jackson and seconded by Commissioner Terrazas and passed by the unanimous roll call vote of all commissioners present to approve the minutes from October 24, 2013 as presented.

5. Approval of Consent Items:

A. Approval of the updated Project Status Report

Mr. Heuberger summarized the updated Project Status Report for the Commissioners, pointing out which project are new and some that are expected to be submitted soon.

Motion made by Commissioner West and seconded by Commissioner Jackson and passed by the unanimous roll call vote of all commissioners present to approve the updated Project Status Report as presented.

6. Public Comments: *None*

ANNOUNCEMENTS

7. A. Announcements by the Commissioners:

No comments from the commissioners.

B. Announcements by the Executive Officer:

Mr. Heuberger reminded the commissioners of the upcoming CCL meeting in Los Angeles and requested that any who still wished to attend to notify staff as soon as possible.

Reminded the commission of the vandalism issues the LAFCO building had recently. The attempted break-in into the Federal Defenders Suite did a considerable amount of damage to the door and frame. All repair work has been completed.

The LAFCO Office has had several calls regarding the Niland Fire District. Callers erroneously understood or assumed that LAFCO had the dissolution of the district on the agenda. While the district board has discussed submitting an application to LAFCO for dissolution of the district during their last three meetings, to the knowledge of LAFCO, no determination has yet been made. LAFCO has not received an application requesting dissolution of the district from the Niland Fire District.

No action was taken on this item.

ACTION/DIRECTION ITEM(S)

8. Discussion/Direction/Adoption of the updated Personnel Policies.

Mr. Heuberger noted that 98-99% of the changes made to the updated Personnel Policy Manual are all formatting changes: spell corrections, moving text around, changing the overall look of the manual, etc. He continued to review a few sections in the manual that were changed/updated.

Commissioner Jackson asked if all available staffing positions within LAFCO were currently filled. Mr. Heuberger confirmed that they are.

Motion made by Commissioner Jackson and seconded by Commissioner West and passed by the unanimous roll call vote of all commissioners present to approve the updated Personnel Policies as presented.

9. Discussion/Direction/Adoption of the LAFCO Resolution regarding the Imperial County Retirement System.

A. Sick Time

The attached resolution (Resolution # 2014-01) within the hearing package was a resolution sent to LAFCO by the Imperial County Employee Retirement System (ICERS) that was required to be adopted by the Commission.

Commissioner Terrazas brought to view a word mix up that may or may not be correct for LAFCO. Commissioners Terrazas compared the resolution to the ICERS Booklet. He clarified saying that the ICERS is now accepting agencies that are not part of the County to be part of its retirement system - such as LAFCO and a few others. His concern was to make sure that certain inferred or implied benefits would not be gained by non-County agencies by referencing the Retirement Booklet since the booklet is written for County Employees.

Mr. Heuberger said that the attached resolution was sent to us directly from ICERS.

Commissioners Terrazas recommended that we take the resolution back to ICERS just to verify that the correct language is in the resolution with the right intention.

Motion made by Commissioner Jackson and seconded by Commissioner West and agreed by the unanimous roll call vote of all commissioners present to continue the item to the following hearing.

B. Contribution Rates

Item 9-B was not heard because the necessary documents had not yet been submitted to LAFCO.

10. Discussion/Direction on the appointment of a permanent Public member to replace outgoing Commissioner Snively and the appointment of an alternate Public member.

Former alternate Public Commissioner, David West, was promoted to permanent Public Commissioner, leaving the alternate position vacant. Per the direction of the Commission, LAFCO Staff will go about advertising for the position availability like they have previously.

Motion made by Commissioner Jackson and seconded by Commissioner Terrazas and passed by the unanimous roll call vote of all commissioners present to approve the appointment of Alternate Public Commissioner David West to the Permanent Public Commissioner position.

The Commissioners presented former Commissioner Ed Snively with a plaque in appreciation for his 28 years of service to LAFCO (1986-2014).

Mr. Heuberger gave his thanks to Mr. Snively on behalf of himself and staff. Mr. Snively thanked LAFCO and discussed the fair, strong, friendly, dedicated people that have worked for Imperial LAFCO and in LAFCOs throughout the state.

PUBLIC HEARING ITEM(s)

*No Public Hearing Items*

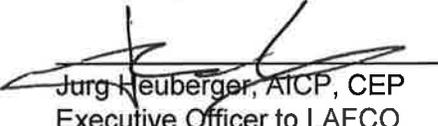
EXECUTIVE SESSION

*No Executive Session Items*

11. Adjournment

The meeting adjourned at 9:14 a.m.

Don Campbell, Chairman

  
Jurg Heuberger, ATCP, CEP  
Executive Officer to LAFCO